



**COUNCIL OF  
THE EUROPEAN UNION**  
  
**GENERAL SECRETARIAT**

**Brussels, 21 January 2013**

**CM 1239/13**

**ENFOCUSTOM**

**COMMUNICATION**

**REQUEST FOR CONTRIBUTION**

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From: Presidency

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To: Delegations

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Subject: Questionnaire on engagement by customs administrations with the EU policy cycle

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Delegations will find attached the questionnaire on engagement by customs administrations with the EU policy cycle.

**QUESTIONNAIRE ON ENGAGEMENT BY CUSTOMS ADMISTRATIONS WITH THE  
EU POLICY CYCLE**

**MEMBER STATE:**

**NAME OF CUSTOMS  
AUTHORITY:**

**A. GENERAL**

1. Are the officers with responsibility for the following three functions part of your Customs authority or are they located/attached to a separate law enforcement authority or ministry?

**(I) EUROPOL LIAISON**

Officer is part of the Customs authority

Officer is attached to a national office within the Customs Authority, with dedicated responsibility for Europol related matters

Officer is seconded to the law enforcement authority with responsibility for Europol matters

Other

If other or a combination of the above is applicable, please provide further information.  
(A separate document as an annex may be supplied if required)

**(II) COSI**

**(A) DELEGATE(S) TO FULL PLENARY GROUP**

Customs

Separate Body

**(B) COSI SUPPORT GROUP**

Customs

Separate Body

**(III) NATIONAL EMPACT COORDINATOR**

Customs

Separate Body

If separate bodies are involved, please specify the relevant organisation and their role within the law enforcement community. (A separate Annex may be supplied if required)

**B. INPUT TO SOCTA**

Please describe the process in your Member State for the process of formal engagement or “feeding into” the SOCTA process?

Formal written consultation	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Formal Meetings	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Informal contact by electronic or other means	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If Yes, please specify how the engagement process works, including review and feedback mechanisms. (A separate document as an annex may be supplied if required)



If No, are there any plans within your customs administration to formalise contact in the near future? How will the proposed process work? (A separate document as an annex may be supplied if required)



**C. ENGAGEMENT WITH COSI**

1. What is the nature of your Customs administration attendance at COSI?

	<b>COSI Support Group</b>				<b>COSI Plenary Group</b>			
Always attend	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Occasional attendance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Attendance as required	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Never invited to attend	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If other, please provide further information in respect of each configuration. (A separate document as an annex may be supplied if required)

2. In respect of preparation for meetings of COSI, is there a process in place to permit appropriate engagement by the Customs authorities?

**(I) Method of Initial Communication**

		<b>COSI Support</b>		<b>COSI Plenary</b>		
Distribution of full Agenda to Customs Authorities for comment	Yes	<input type="checkbox"/>	No <input type="checkbox"/>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
COSI Delegate decides the appropriate Customs related aspects and requests views from the customs authorities	Yes	<input type="checkbox"/>	No <input type="checkbox"/>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Combination of above or other method of communication	Yes	<input type="checkbox"/>	No <input type="checkbox"/>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
No communication	Yes	<input type="checkbox"/>	No <input type="checkbox"/>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

**(II) Method of Engagement**

		<b>COSI Support</b>		<b>COSI Plenary</b>		
Formal Meetings in advance of COSI meeting with full Customs engagement on all Agenda items	Yes	<input type="checkbox"/>	No <input type="checkbox"/>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Formal written consultation	Yes	<input type="checkbox"/>	No <input type="checkbox"/>	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Informal contact by electronic or other means	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
No engagement	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If there are methods of communication and engagement in place, please specify how the process works for both configurations, including review and feedback mechanisms.  
(A separate document as an Annex may be supplied if required)

If No, are there any plans within your customs administration to formalise contact with both configurations in the near future? How will the proposed process work? Are there any barriers to engagement? (A separate document as an Annex may be supplied if required)



3. In respect of preparation for COSI meetings, is there an internal consultation process for both configurations within the various areas of the Customs administration?

**COSI Support** Yes  No  **COSI Plenary** Yes  No

If Yes, please specify how the internal consultation process works for both configurations. (A separate document as an Annex may be supplied if required)

**D. ENGAGEMENT WITH NATIONAL EMPACT COORDINATORS**

1. Please describe the relationship between the National EMPACT Coordinator and the Customs administration.

Contact point is well established with regular formal engagement	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Contact is of an informal nature with little opportunity to engage	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
No engagement	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Please elaborate if “Other” is involved. (A separate document as an Annex may be supplied if required)

2. If engagement is taking place, please elaborate on the format of this engagement. If no engagement is taking place, please specify the reasons for the lack of engagement. (A separate document as an Annex may be supplied if required).