



**COUNCIL OF
THE EUROPEAN UNION**

Brussels, 22 April 2013

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COVER NOTE

from:	Mr Mihnea MOTOC, Permanent Representative of Romania to the European Union
received on:	19 April 2013
to:	Mr Uwe CORSEPIUS, Secretary-General of the Council of the European Union
Subject:	Partial renewal of members of the Court of Auditors - Romanian nominee

Delegations will find attached a letter¹ dated 19 April 2013 from Mr Mihnea MOTOC, Permanent Representative of Romania to the European Union.

¹ with reference No 3337.



LA REPRÉSENTATION PERMANENTE DE LA ROUMANIE
auprès de l'Union Européenne

PERMANENT REPRESENTATION OF ROMANIA
to the European Union

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No. 3337

Brussels, 19th of April 2013

Dear Secretary General,

Pursuant to my letter no. 9288 of the 9th of November 2012, I am now in a position to inform you that the Romanian Government decided to nominate Mr. George Pufan as member to the European Court of Auditors.

Please find attached the curriculum vitae and contact details of Mr. Pufan.

I avail myself of this opportunity to reiterate to you, dear Secretary General, the assurances of my highest consideration.

Mihnea Motoc

Mr. Uwe Corsepius
Secretary General
General Secretariat of the Council of the EU

SECRETARIAT DU CONSEIL DE L'UNION EUROPÉENNE	
SGE13/04157	
REÇU LE	19 AVR. 2013
DEST. PRINC.	M. CLOOS
DEST. COP.	M. PILLATH

CC: Mr. Hubert Legal
Director General of the Legal Service
General Secretariat of the Council of the EU

Curriculum Vitae



Personal information

Surname/Name **PUFAN GEORGE**

Address **OMISSIS**

Mobile phone **OMISSIS**

Fax **OMISSIS**

E-mail **OMISSIS**

Nationality Romanian

Date of birth 23/02/1958

Professional experience

Period **July 2002-present**

Name of employer Romanian Court of Accounts, Bucharest, 22-24 Lev Tolstoi Street, 1 district, postal code 011948, Web www.curteadeconturi.ro

Position held **Secretary General**

Responsibilities main authorizing officer

coordination of subordinated directions and the 42 county chambers of accounts

protocol activities, maintaining contact with the Government for presenting and follow-up the elaboration of regulatory acts in connection with the activity of Romanian Court of Accounts;

preparation and participation to the Meetings of the Plenum of Romanian Court of Accounts;

assures the enforcement of the resolutions of the Plenum, of the orders of the President and Vice-presidents;

coordinates the preparations for the Plenum's meetings, monitoring of the correct editing of the records and of the Plenum's resolutions, registration and distribution of such resolutions to the corresponding parties, keeping the archive of the materials subjected to Plenum's analysis, records of discussions and resolutions;

organizes and is responsible for the elaboration in due time of the Court of Accounts' budget proposal; presentation and argumentation in front of the Plenum for approval, as well as the preparation of the breakdown of budget funds in the territory;

participates in presentation and argumentation for approval of the budget of the Court of Accounts in front of the joined commissions of the two chambers of Parliament, as well as in the joined plenums of the two chambers of Parliament;

participates in presentation and argumentation in front of the joined chambers of Parliament of draft laws regarding changes of regulatory documents on control, audit, payroll and human resources;

organizes the inventory of the patrimony of the Court of Accounts, approves and is responsible for the legal usage of the inventory results;

transmits, in due time, the position of the Court of Accounts towards the regulatory acts subjected to approval or issuance of opinions according to the law;

monitors the compliance of subordinated staff to the provisions of the service instructions as well as to the provisions of the Ethical Code of the profession;

Period **August 2001-June 2002**
 Name of employer 1st district City Hall
 Position held **Advisor to the Mayor**
 Responsibilities advises the Mayor on topics like investments, current and major rehabilitation works, procurements for the City Hall and for the local public administration
 protocol activities, receiving public delegations

Period **May 1994-December 2000**
 Name of employer Romanian Court of Accounts
 Position held **Director**
 Responsibilities coordinates and supervises investments activities (building new headquarters), current and major rehabilitation works for existent headquarters, public procurements;
 participates as member in auction committees for assignment of planning works, handing-overs upon finalization of works;
 elaborates acquisitions, current repairs, major repairs and investments budgets;

Period **January 1993-April 1994**
 Name of employer Carpati Construction Holding
 Position held **Site Manager**
 Responsibilities I coordinated major projects in the construction execution field.
 In partnership with French company Bouygues I built Sofitel Hotel and World Trade Center Bucharest.

Period	September 1992-December 1992
Name of employer	Ministry of Internal Affairs/Police Highschool Ploiesti
Position held	Chief of barack equipage office
Responsibilities	follow-up of endowment plan, current and major repairs plan; preparing and follow-up of unit safeguard plan;
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Education and Training	
2008-2011	Bachelor's Degree - Danubius University Galati, Faculty of Economic Sciences / Accounting
10/6/2011	Accademia Europea Per Le Relazioni Economiche E Culturali AEREC- ROMA-Accademico
2006-2007	Romanian Diplomatic Institute - Post-graduate specialization course in international relations practices and euro-atlantic studies
2006	National Administration Institute - Specialized training programme for public administration dedicated to high ranking civil servants
2006	Academy of Public Administration Bakov/Bundesministerium des Innern Berlin / Course "Administration,the State and the economy in Germany"
2004-2005	National School of Politic and Administrative Studies - Master degree in International Relations and European Integration
2005	Deutsche Botschaft Bukarest/National Institute of Administration,Bucharest in partnership with InWent gGmbH and InWent Capacity Buiding and Bundesakademie fuer oeffentliche Verwaltung - Certificate of participation in the Specialised Training Programme dedicated to high ranking civil servants
2003	Centrul de Pregatire in Informatica SA- Advanced use of Windows, Word, Excel, Power Point and Internet
2001	Ministry of National Defence - National Defence College - course "Current problems of national security and"
1999	Ministry of National Defence - alumnus of National Defence College
1979-1984	Technical University of Civil Enginnering Bucuresti - Engineer for Civil, Industrial and Agricultural Engineering (daily courses, 5 years)
Personal competences	

Mothertongue	Romanian		
Foreign languages	Understanding	Speaking	Writing
French	independent user	independent user	independent user
English	independent user	independent user	independent user
Communication competences	Strong communication competences acquired through personal experience as Director and Secretary General. Analitic thinking, team player, capable of complying with deadlines and requested quality of works, results-oriented, leadership capabilities.		
Organizational/ managerial competences	I am currently managing a team of 109 people at the level of the General Secretariat.		
Competences acquired at work	Strong knowledge of quality control processes, managerial control using procedures, complex norms, quality standards. Strong knowledge of quality audit.		
PC Competences	Strong knowledge of Microsoft Office tools.		
Driving license	B/1989		
Annices	xerox copies of diplomas, titles and awards		