



**COUNCIL OF
THE EUROPEAN UNION**

Brussels, 19 July 2012

12773/12

INF 120

"I" ITEM NOTE

From:	General Secretariat
to:	Coreper
Subject:	Appointment of the Director of the Historical Archives of the European Union - Signing letter of approval

1. By letter of 17 July 2012, the President of the European University Institute (EUI) in Florence informed the Secretary General of the Council of the selection of Dr. Dieter Cornel SCHLENKER as the future Director of the Historical Archives of the European Union¹.
2. Pursuant to Article 7, paragraph 1, of the contract of 17 December 1984 between the European Communities and the EUI, the selected candidate must be approved by all depositing institutions prior to formal appointment by the Institute².

¹ The text of the letter as well as the Curriculum Vitae of the selected candidate are set out at Annex I to this note.

² The following five EU institutions and bodies deposit their historical Archives at the EUI: The Council, the Commission, the European Parliament, the Court of Auditors and the Economic and Social Committee.

3. It follows from the letter of the President of the EUI referred to above that
- the selection of Dr. Dieter Cornel SCHLENKER was carried out in accordance with the statutory provisions of the EUI,
 - the Selection Board was assisted by four external examiners serving in an advisory capacity for the interview process,
 - the proposal of the Selection Board was fully endorsed by the external advisors, and has the full approval of the President of the EIB,
 - the President of the EIB seeks the agreement of the Council to the appointment of the selected candidate.
4. Against this background, and given that no Council meetings are foreseen until the month of September, the Permanent Representatives Committee is invited, as an "I" Item at its forthcoming meeting,
- to decide, by unanimity, to use the written procedure to confirm the Council's agreement to the appointment of the selected candidate, as requested by the President of the European University Institute,
- and
- to authorise the General Secretary of the Council to sign the draft letter of reply to the President of the EUI, as set out in Annex II to the present note.
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The President

Uwe Corsepius
Secretary General
Council of the European Union
175 rue de la Loi
B-1048 Bruxelles
Uwe.Corsepius@consilium.europa.eu

Tuesday, 17th July 2012

Dear Secretary General,

I am writing further to the Secretary General's letter dated 29/03/2012 advising you of the publication of an open competition aimed at the recruitment of the new Director of the Historical Archives of the European Union.

Pursuant to Article 7 of the deposit contract signed in 1984 between the Community institutions and the European University Institute, the selected candidate, Dr Dieter Cornel SCHLENKER, whose CV is attached, must be approved by all depositing institutions prior to formal appointment by the European University Institute.

May I remind you that this selection procedure has been carried out in accordance with the statutory provisions of the European University Institute.

The Selection Board was assisted by four external examiners serving in an advisory capacity for the interview process, namely Dr Angelika MENNE-HARITZ (Vice President, Federal Archives, Germany), Dr Jussi NUORTEVA (Director General, National Archives of Finland), Dr Jean-Marie PALAYRET (current Director of the Historical Archives of the European Union) and Prof. Bartolomé YUN-CASALILLA (Head of the History and Civilization Department, EUI).

The proposal of the Selection Board was fully endorsed by the external advisors, and has my full approval.

In my capacity as Appointing Authority of the EUI I would kindly ask you to confirm your agreement to the appointment of Dr Dieter Cornel SCHLENKER at your earliest convenience, ideally by 31st August 2012, so that Dr Schlenker himself and the other candidates can be informed of the outcome of the selection process without delay.

Yours sincerely

Marise Cremona

Badia Fiesolana - Via dei Roccettini 9 - 50014 San Domenico di Fiesole (FI) - Italy
Tel. [+39] 055 4685 310/311/235 - Fax [+39] 055 4685 312 - email: marise.cremona@eui.eu - www.eui.eu

Curriculum Vitae

Dr. Dieter Schlenker
LT Court H.1
Sukhumvit 26
Klongton, Klongtoei
Bangkok 10110
Thailand
Tel: +66 2 2611800
Mobile: +66 89 761 4376
Email: d.schlenker@web.de

Education

Archivist Diploma (2000)
Scuola Vaticana di Paleografia, Diplomatica e Archivistica, Vatican Secret Archives, Rome/Italy
From/To: 1998 - 2000

Dr. phil. / PhD Modern History (1999)
Ruprecht-Karls-Universität Heidelberg, Germany
From/To: 1995 - 1999

Magister Artium / Masters in Philosophy: Medieval and Modern History (1995)
Ruprecht-Karls-Universität Heidelberg, Germany
From/To: 1988 - 1995

Abitur / High School Diploma (1987)
Gymnasium Kenzingen, Germany
From/To: 1978 - 1987

Language Skills

German (Mother tongue)
English (Fluent)
French (Fluent)
Italian (Fluent)
Spanish (Basic)

Professional Experience

Chief, Information and Knowledge Management Unit
UNESCO Regional Office for Asia and Pacific in Bangkok, Thailand
From/To: 09/2009 - Present
Duties:

- Develop, implement and manage an Information and Knowledge Management Strategy for the office;
- Manage the Office Intranet and other platforms of the office for information and knowledge sharing, records keeping and archiving;
- Manage the office's publications planning and production;
- Organize and chair press conferences and media training;
- Manage the office's public information, communications and press & media relations;
- Manage the UNESCO Bangkok website and establish social media sites;
- Act as chief editor for UNESCO Bangkok publications and promotional material;
- Organize and conduct staff training and develop training materials;
- Supervise 8 fix-term and 7 temporary staff.

Records Management Specialist
UNESCO Headquarters Paris, France
From / To: 01/2004 – 08/2009
Duties:

- Manage the Organization's records management service with priority on electronic records management;
- Write rules, procedures, guidelines and internal communications on records and information management;
- Train staff in records and information management and publish training material and records management e-tutorial;
- Monitor records keeping practice in the units of the Secretariat and in Field Offices;
- Establish UNESCO web archives and multimedia archives;
- Introduce an electronic archival description tool (ICA-AtoM);
- Lead pilot projects on correspondence and workflow management at UNESCO on the Microsoft Sharepoint platform.
- Supervise 3 fix-term and 2 temporary staff

Records and Information Manager Europe and Asia
Ford Motor Company European Headquarters, Cologne, Germany
From / To: 09/2002 – 12/2003
Duties:

- Manage the European and Asian records and information management programme;
- Develop and improve processes for company-created information in all formats;
- Integrate records and information standards and processes into new businesses and company acquisitions;
- Deploy training, communication and awareness programs for records and information management in all Ford plants in Europe
- Write rules, procedures and guidelines and train staff in records and information management;
- Supervise 2 fix-term staff.

Electronic Records and Archives Consultant

FAO Headquarters, Rome, Italy

From / To: 08/2000 – 07/2002

Duties:

- Implement digital records management system in FAO;
- Project management on digitizing FAO archival collections;
- Research on software solutions in digital records management and search engine technology;
- Training and monitoring of registry clerks (approx.70 staff);
- Deployment, maintenance and access control on digital mail registry system;

Archivist and Researcher (Part-time)

Deutscher Caritasverband, Freiburg, Germany; Caritas Internationalis and Vatican Secret Archives, Rome, Italy

From/To: 05/1995 – 07/2000

Duties:

- Appraise and describe records on international activities of German Caritas;
- Write publications on the history of German Caritas;
- Establish archives for Caritas Internationalis in the Vatican;
- Appraise and describe records and develop guidelines for the retention of electronic and hard copy records;
- Manage the destruction of records without archival value.
- Identify, list and acquire copies of archival records in the Vatican Secret Archives on the history of Asia;
- Analyze and translate into English archival records of the Vatican Secret Archives on the history of Asia.
- Write publications on the history of Caritas Internationalis and the Vatican Secret Archives.

Publications

- FAO going for digital records keeping and online access. 2002. British Records Management Journal.
- Die Wahlen zur badischen II. Kammer (doctor thesis). 2002.
- The Vatican Secret Archives. 2000.
- Denkschriften und Standpunkte der Caritas in Deutschland. 1997.
- Caritativer Katholizismus in Deutschland im 19. und 20. Jahrhundert (Bibliography). 1995.

Herbolzheim, Germany

16 July 2012

Dr. Dieter Schlenker

Ms Marisa CREMONA,
President of the European University Institute,
Via dei Roccettini 9,
50014 San Domenico di Fiesole (FI)
Italy

Subject: Confirmation of the Council's agreement to the appointment of Dr. Dieter Cornel
SCHLENKER as the Director of the Historical Archives of the European Union

Dear Madam President,

By letter dated 17 July 2012, you informed me of the selection of Dr. Dieter Cornel SCHLENKER as the future Director of the Historical Archives of the European Union and requested the Council to confirm its agreement to the appointment of the selected candidate.

I would hereby inform you that the Council has as of ... August 2012 recorded its agreement to the appointment of Dr. Dieter Cornel SCHLENKER as Director of the Historical Archives of the European Union

(Complimentary close)

General Secretary