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**DRAFT General Budget
of the European Union
for the financial year 2013**

**VOLUME 7
SECTION VII
COMMITTEE OF THE REGIONS**

DOCUMENTS



DRAFT General Budget of the European Union for the financial year 2013

VOLUME 7

SECTION VII

COMMITTEE OF THE REGIONS

Revenue

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SECTION VII — COMMITTEE OF THE REGIONS

REVENUE — OWN RESOURCES

Figures

Title	Heading	Budget 2013	Budget 2012	Outturn 2011
4	REVENUE ACCRUING FROM PERSONS WORKING WITH THE INSTITUTIONS AND OTHER UNION BODIES	8 272 147	8 117 450	8 392 188,00
5	REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION OF THE INSTITUTION	44 139	50 286	39 874,00
9	MISCELLANEOUS REVENUE	p.m.	p.m.	p.m.
Total		8 316 286	8 167 736	8 432 062,00

TITLE 4 — REVENUE ACCRUING FROM PERSONS WORKING WITH THE INSTITUTIONS AND OTHER UNION BODIES

Figures

Title Chapter	Heading	Budget 2013	Budget 2012	Outturn 2011
4 0	MISCELLANEOUS TAXES AND DEDUCTIONS	3 706 928	3 609 712	3 335 193,00
4 1	CONTRIBUTIONS TO THE PENSION SCHEME	4 565 219	4 507 738	5 056 995,00
Title 4 — Total		8 272 147	8 117 450	8 392 188,00

CHAPTER 4 0 — MISCELLANEOUS TAXES AND DEDUCTIONS

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
4 0	MISCELLANEOUS TAXES AND DEDUCTIONS			
4 0 0	<i>Proceeds from taxation of the salaries, wages and allowances of Members of the institution, officials, other servants and persons in receipt of a pension</i>	3 155 217	3 151 895	2 836 804,00
4 0 3	<i>Proceeds from the temporary contribution from the salaries of Members of the institution, officials and other servants in active employment</i>	p.m.	p.m.	-15,00
4 0 4	<i>Proceeds from the special levy on the salaries of Members of the institution, officials and other servants in active employment</i>	551 711	457 817	498 404,00
Chapter 4 0 — Total		3 706 928	3 609 712	3 335 193,00

Article 4 0 0 — Proceeds from taxation of the salaries, wages and allowances of Members of the institution, officials, other servants and persons in receipt of a pension

Figures

Budget 2013	Budget 2012	Outturn 2011
3 155 217	3 151 895	2 836 804,00

Remarks

Protocol on the privileges and immunities of the European Union, and in particular Article 12 thereof.

Council Regulation (EEC, Euratom, ECSC) No 260/68 of 29 February 1968 laying down the conditions and procedure for applying the tax for the benefit of the European Communities (OJ L 56, 4.3.1968, p. 8).

Article 4 0 3 — Proceeds from the temporary contribution from the salaries of Members of the institution, officials and other servants in active employment

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	-15,00

Remarks

Staff Regulations of Officials of the European Communities, and in particular Article 66a thereof, in the version in force until 15 December 2003.

Article 4 0 4 — Proceeds from the special levy on the salaries of Members of the institution, officials and other servants in active employment

Figures

Budget 2013	Budget 2012	Outturn 2011
551 711	457 817	498 404,00

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 66a thereof.

CHAPTER 4 1 — CONTRIBUTIONS TO THE PENSION SCHEME

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
4 1	CONTRIBUTIONS TO THE PENSION SCHEME			
4 1 0	<i>Staff contributions to the pension scheme</i>	4 565 219	4 507 738	4 124 120,00
4 1 1	<i>Transfer or purchase of pension rights by staff</i>	p.m.		932 875,00
4 1 2	<i>Contributions to the pension scheme by officials and temporary staff on leave on personal grounds</i>	p.m.		0,—
	Chapter 4 1 — Total	4 565 219	4 507 738	5 056 995,00

Article 4 1 0 — Staff contributions to the pension scheme

Figures

Budget 2013	Budget 2012	Outturn 2011
4 565 219	4 507 738	4 124 120,00

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 83(2) thereof.

Article 4 1 1 — Transfer or purchase of pension rights by staff

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.		932 875,00

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 11(2) and Articles 17 and 48 of Annex VIII thereto.

Article 4 1 2 — Contributions to the pension scheme by officials and temporary staff on leave on personal grounds

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.		0,—

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 40(3) and Article 83(2) thereof.

Conditions of Employment of Other Servants of the European Union, and in particular Articles 41 and 43 thereof.

TITLE 5 — REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION OF THE INSTITUTION

Figures

Title Chapter	Heading	Budget 2013	Budget 2012	Outturn 2011
5 0	PROCEEDS FROM THE SALE OF MOVABLE AND IMMOVABLE PROPERTY	p.m.	p.m.	0,—
5 1	PROCEEDS FROM LETTING AND HIRING	p.m.	p.m.	0,—
5 2	REVENUE FROM INVESTMENTS OR LOANS GRANTED, BANK AND OTHER INTEREST	44 139	50 286	39 874,00
5 5	REVENUE FROM THE SUPPLY OF SERVICES AND WORK	p.m.	p.m.	p.m.
5 7	OTHER CONTRIBUTIONS AND REFUNDS IN CONNECTION WITH THE ADMINISTRATIVE OPERATION OF THE INSTITUTION	p.m.	p.m.	p.m.
5 8	MISCELLANEOUS COMPENSATION	p.m.	p.m.	p.m.
5 9	OTHER REVENUE FROM ADMINISTRATIVE OPERATIONS	p.m.	p.m.	p.m.
	Title 5 — Total	44 139	50 286	39 874,00

CHAPTER 5 0 — PROCEEDS FROM THE SALE OF MOVABLE AND IMMOVABLE PROPERTY

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 0	PROCEEDS FROM THE SALE OF MOVABLE AND IMMOVABLE PROPERTY			
5 0 0	<i>Proceeds from the sale of movable property</i>			
5 0 0 0	Proceeds from the sale of vehicles — Assigned revenue	p.m.	p.m.	0,—
5 0 0 1	Proceeds from the sale of other movable property — Assigned revenue	p.m.	p.m.	0,—

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 0 2	<i>Article 5 0 0 — Subtotal</i>	p.m.	p.m.	0,—
	<i>Proceeds from the sale of publications, printed works and films — Assigned revenue</i>	p.m.	p.m.	0,—
	Chapter 5 0 — Total	p.m.	p.m.	0,—

Article 5 0 0 — Proceeds from the sale of movable property

Item 5 0 0 0 — Proceeds from the sale of vehicles — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This item is intended to record revenue from the sale or part-exchange of vehicles belonging to the institution.

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Item 5 0 0 1 — Proceeds from the sale of other movable property — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This item is intended to record revenue from the sale or part-exchange of movable property, other than vehicles, belonging to the institution.

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Article 5 0 2 — Proceeds from the sale of publications, printed works and films — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

This article shall also include the proceeds of the sale of these products by electronic means.

CHAPTER 5 1 — PROCEEDS FROM LETTING AND HIRING

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 1	PROCEEDS FROM LETTING AND HIRING			
5 1 0	<i>Proceeds from the hiring-out of furniture and equipment — Assigned revenue</i>	p.m.	p.m.	0,—
5 1 1	<i>Proceeds from letting and subletting immovable property and reimbursement of charges connected with lettings</i>			
5 1 1 0	Proceeds from letting and subletting immovable property — Assigned revenue	p.m.	p.m.	0,—
5 1 1 1	Reimbursement of charges connected with lettings — Assigned revenue	p.m.	p.m.	0,—
	<i>Article 5 1 1 — Subtotal</i>	p.m.	p.m.	0,—
	Chapter 5 1 — Total	p.m.	p.m.	0,—

Article 5 1 0 — Proceeds from the hiring-out of furniture and equipment — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Article 5 1 1 — Proceeds from letting and subletting immovable property and reimbursement of charges connected with lettings

Item 5 1 1 0 — Proceeds from letting and subletting immovable property — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Item 5 1 1 1 — Reimbursement of charges connected with lettings — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

CHAPTER 5 2 — REVENUE FROM INVESTMENTS OR LOANS GRANTED, BANK AND OTHER INTEREST

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 2	REVENUE FROM INVESTMENTS OR LOANS GRANTED, BANK AND OTHER INTEREST			
5 2 0	<i>Revenue from investments or loans granted, bank and other interest on the institution's accounts</i>	44 139	50 286	39 874,00
5 2 2	<i>Interest yielded by pre-financing</i>	p.m.	p.m.	0,—
	Chapter 5 2 — Total	44 139	50 286	39 874,00

Article 5 2 0 — Revenue from investments or loans granted, bank and other interest on the institution's accounts

Figures

Budget 2013	Budget 2012	Outturn 2011
44 139	50 286	39 874,00

Remarks

This article is intended to record revenue from investments or loans granted, bank and other interest on the institution's accounts.

Article 5 2 2 — Interest yielded by pre-financing

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This article is intended to record revenue from interest on pre-financing.

CHAPTER 5 5 — REVENUE FROM THE SUPPLY OF SERVICES AND WORK

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 5	REVENUE FROM THE SUPPLY OF SERVICES AND WORK			
5 5 0	<i>Proceeds from the supply of services and work for other institutions or bodies, including refunds by other institutions or bodies of mission allowances paid on their behalf — Assigned revenue</i>	p.m.	p.m.	p.m.
5 5 1	<i>Revenue from third parties in respect of services or work supplied at their request — Assigned revenue</i>	p.m.	p.m.	p.m.
	Chapter 5 5 — Total	p.m.	p.m.	p.m.

Article 5 5 0 — Proceeds from the supply of services and work for other institutions or bodies, including refunds by other institutions or bodies of mission allowances paid on their behalf — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Article 5 5 1 — Revenue from third parties in respect of services or work supplied at their request — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

CHAPTER 5 7 — OTHER CONTRIBUTIONS AND REFUNDS IN CONNECTION WITH THE ADMINISTRATIVE OPERATION OF THE INSTITUTION

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 7	OTHER CONTRIBUTIONS AND REFUNDS IN CONNECTION WITH THE ADMINISTRATIVE OPERATION OF THE INSTITUTION			
5 7 0	<i>Revenue arising from the repayment of amounts wrongly paid — Assigned revenue</i>	p.m.	p.m.	p.m.
5 7 1	<i>Revenue earmarked for a specific purpose, such as income from foundations, subsidies, gifts and bequests, including the earmarked revenue specific to the institution — Assigned revenue</i>	p.m.	p.m.	p.m.
5 7 3	<i>Other contributions and refunds in connection with the administrative operation of the institution — Assigned revenue</i>	p.m.	p.m.	p.m.
	Chapter 5 7 — Total	p.m.	p.m.	p.m.

Article 5 7 0 — Revenue arising from the repayment of amounts wrongly paid — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Article 5 7 1 — Revenue earmarked for a specific purpose, such as income from foundations, subsidies, gifts and bequests, including the earmarked revenue specific to the institution — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Article 5 7 3 — Other contributions and refunds in connection with the administrative operation of the institution — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

CHAPTER 5 8 — MISCELLANEOUS COMPENSATION

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 8	MISCELLANEOUS COMPENSATION			
5 8 0	<i>Revenue arising from indemnities connected with renting — Assigned revenue</i>	p.m.	p.m.	p.m.
5 8 1	<i>Revenue from insurance payments received — Assigned revenue</i>	p.m.	p.m.	p.m.
	Chapter 5 8 — Total	p.m.	p.m.	p.m.

Article 5 8 0 — Revenue arising from indemnities connected with renting — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

Article 5 8 1 — Revenue from insurance payments received — Assigned revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

In accordance with Article 18 of the Financial Regulation, this revenue is to be considered as assigned revenue and gives rise to the entry of additional appropriations in the headings which bore the initial expenditure giving rise to the corresponding revenue.

This article also includes reimbursement by insurance companies of the salaries of officials involved in accidents.

CHAPTER 5 9 — OTHER REVENUE FROM ADMINISTRATIVE OPERATIONS

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
5 9	OTHER REVENUE FROM ADMINISTRATIVE OPERATIONS			
5 9 0	<i>Other revenue from administrative operations</i>	p.m.	p.m.	p.m.
	Chapter 5 9 — Total	p.m.	p.m.	p.m.

Article 5 9 0 — Other revenue from administrative operations

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

This article is intended to record other revenue from administrative operations.

TITLE 9 — MISCELLANEOUS REVENUE

Figures

Title Chapter	Heading	Budget 2013	Budget 2012	Outturn 2011
9 0	MISCELLANEOUS REVENUE	p.m.	p.m.	p.m.
	Title 9 — Total	p.m.	p.m.	p.m.

CHAPTER 9 0 — MISCELLANEOUS REVENUE

Figures

Title Chapter Article Item	Heading	Budget 2013	Budget 2012	Outturn 2011
9 0	MISCELLANEOUS REVENUE			
9 0 0	<i>Miscellaneous revenue</i>	p.m.	p.m.	p.m.
	Chapter 9 0 — Total	p.m.	p.m.	p.m.

Article 9 0 0 — Miscellaneous revenue

Figures

Budget 2013	Budget 2012	Outturn 2011
p.m.	p.m.	p.m.

Remarks

This article is intended to record miscellaneous revenue.

EXPENDITURE — EXPENDITURE

Figures

Title	Heading	Budget 2013	Appropriations 2012	Outturn 2011
1	PERSONS WORKING WITH THE INSTITUTION	65 098 032	64 279 804	59 779 447,18
	10 0	774 866		
		65 872 898		
2	BUILDINGS, FURNITURE, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	22 275 604	22 223 679	22 171 225,97
10	OTHER EXPENDITURE	p.m.	p.m.	
	Total	87 373 636	86 503 483	81 950 673,15
	10 0	774 866		
	Total including reserves	88 148 502		

TITLE 1 — PERSONS WORKING WITH THE INSTITUTION

Figures

Title Chapter	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
1 0	MEMBERS OF THE INSTITUTION	5	8 088 350	8 035 279	7 833 083,00
1 2	OFFICIALS AND TEMPORARY STAFF	5	47 079 803	46 334 782	42 590 643,75
	10 0		774 866		
			47 854 669		
1 4	OTHER STAFF AND EXTERNAL SERVICES	5	8 471 679	8 436 243	7 916 284,32
1 6	OTHER EXPENDITURE RELATING TO PERSONS WORKING WITH THE INSTITUTION	5	1 458 200	1 473 500	1 439 436,11
	Title 1 — Total		65 098 032	64 279 804	59 779 447,18
	10 0		774 866		
	Total including reserves		65 872 898		

CHAPTER 1 0 — MEMBERS OF THE INSTITUTION

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
1 0	MEMBERS OF THE INSTITUTION				
1 0 0	<i>Salaries, allowances and payments</i>				
1 0 0 0	Salaries, allowances and payments	5.17	80 000	90 000	90 000,00
1 0 0 4	Travel and subsistence allowances, attendance at meetings and associated expenditure	5.17	7 993 350	7 930 279	7 719 156,00
	<i>Article 1 0 0 — Subtotal</i>		8 073 350	8 020 279	7 809 156,00
1 0 5	<i>Courses for Members of the institution</i>	5.17	15 000	15 000	23 927,00
	Chapter 1 0 — Total		8 088 350	8 035 279	7 833 083,00

Article 1 0 0 — Salaries, allowances and payments

Item 1 0 0 0 — Salaries, allowances and payments

Figures

Budget 2013	Appropriations 2012	Outturn 2011
80 000	90 000	90 000,00

Remarks

This appropriation is intended to cover office expenses to Members called upon to perform duties and assume responsibilities within the Committee or who have acted as rapporteurs. The second part of this appropriation is aimed at providing sickness and accident insurance premiums and specific assistance to disabled Members.

Item 1 0 0 4 — Travel and subsistence allowances, attendance at meetings and associated expenditure

Figures

Budget 2013	Appropriations 2012	Outturn 2011
7 993 350	7 930 279	7 719 156,00

Remarks

This appropriation is intended to cover payments to Members of the Committee of the Regions and their alternates under the current rules on reimbursement of transport costs and travel and meeting allowances.

The amount of assigned revenue in accordance with Article 18(1)(e) to (j) of the Financial Regulation is estimated at EUR 10 000.

Article 1 0 5 — Courses for Members of the institution

Figures

Budget 2013	Appropriations 2012	Outturn 2011
15 000	15 000	23 927,00

Remarks

This appropriation is intended to subsidise part of the registration fees for language courses or other vocational training seminars attended by Members and alternate Members of the Committee of the Regions as well as the purchase of language self-tuition material in accordance with regulation 003/2005.

CHAPTER 1 2 — OFFICIALS AND TEMPORARY STAFF

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
1 2	OFFICIALS AND TEMPORARY STAFF				
1 2 0	<i>Remuneration and other entitlements</i>				
1 2 0 0	Remuneration and allowances	5.17	46 214 016	45 492 575	42 235 647,63
			774 866		
			46 988 882		
1 2 0 2	Paid overtime	5.17	60 000	65 000	56 051,58
1 2 0 4	Entitlements on entering the service, transfer and leaving the service	5.17	570 000	575 110	298 944,54
	<i>Article 1 2 0 — Subtotal</i>		46 844 016	46 132 685	42 590 643,75

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
	10 0		774 866		
			47 618 882		
1 2 2	Allowances upon early termination of service				
1 2 2 0	Allowances for staff retired in the interests of the service	5.17	p.m.	p.m.	0,—
1 2 2 2	Allowances for staff whose service is terminated and special retirement scheme	5.17	p.m.	p.m.	0,—
	<i>Article 1 2 2 — Subtotal</i>		p.m.	p.m.	0,—
1 2 9	Provisional appropriation	5.17	235 787	202 097	0,—
	Chapter 1 2 — Total		47 079 803	46 334 782	42 590 643,75
	10 0		774 866		
	Total including reserves		47 854 669		

Remarks

A standard abatement of 7.9 % has been applied to the appropriations entered in this chapter.

Article 1 2 0 — Remuneration and other entitlements

Item 1 2 0 0 — Remuneration and allowances

Figures

	Budget 2013	Appropriations 2012	Outturn 2011
1 2 0 0	46 214 016	45 492 575	42 235 647,63
10 0	774 866		
Total	46 988 882	45 492 575	42 235 647,63

Remarks

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

This appropriation is mainly intended to cover, for officials and temporary staff holding a post provided for in the establishment plan:

- salaries, family allowances, expatriation and foreign residence allowances and payments related to salaries,
- the institution's contribution to the Joint Sickness Insurance Scheme (insurance against sickness, accidents and occupational disease),
- flat-rate overtime allowances,
- other miscellaneous allowances and grants,
- payment of travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin,
- the impact of salary weightings applicable to remuneration and to the part of emoluments transferred to a country other than the country of employment,
- unemployment insurance for temporary staff and payments by the institution to temporary staff in order to constitute or maintain their pension rights in their countries of origin,
- the severance payment of a probationer dismissed on grounds of manifest incompetence,
- the payment in respect of the termination by the institution of the contract of a temporary staff member.

The amount of assigned revenue in accordance with Article 18(1)(e) to (j) of the Financial Regulation is estimated at EUR 3 000.

Conditions for releasing the reserve

The appropriations placed in reserve pending a decision on the 1.7% 2011 salary adjustment for the year 2013 will be released immediately in case the Court of Justice rules in favour of the Commission.

Item 1 2 0 2 — Paid overtime

Figures

Budget 2013	Appropriations 2012	Outturn 2011
60 000	65 000	56 051,58

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 56 thereof and Annex VI thereto.

Conditions of Employment of Other Servants of the European Union.

This appropriation is intended to cover the payment of overtime under the conditions set out in the abovementioned provisions.

Item 1 2 0 4 — Entitlements on entering the service, transfer and leaving the service

Figures

Budget 2013	Appropriations 2012	Outturn 2011
570 000	575 110	298 944,54

Remarks

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

This appropriation is intended to cover:

- travel expenses due to officials and temporary staff (including their families) entering or leaving the service or being transferred to another place of employment,
- installation/resettlement allowances and removal expenses due to officials and temporary staff obliged to change their place of residence on taking up duty, on transfer to a new place of employment and on finally leaving the institution and resettling elsewhere,
- daily subsistence allowance for officials and temporary staff who furnish evidence that they must change their place of residence on taking up duty or transferring to a new place of employment.

Article 1 2 2 — Allowances upon early termination of service

Item 1 2 2 0 — Allowances for staff retired in the interests of the service

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This appropriation is intended to cover allowances due to officials:

- assigned non-active status in connection with action to reduce the number of posts in the institution,
- holding an AD 16 or AD 15 grade post who are retired in the interests of the service.

It also covers the employer's contribution to sickness insurance and the impact of weightings applicable to those allowances.

Item 1 2 2 2 — Allowances for staff whose service is terminated and special retirement scheme

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

Staff Regulations of Officials of the European Union, and in particular Articles 64 and 72 thereof.

Council Regulation (ECSC, EEC, Euratom) No 3518/85 of 12 December 1985 introducing special measures to terminate the service of officials of the European Communities as a result of the accession of Spain and Portugal (OJ L 335, 13.12.1985, p. 56).

This appropriation is intended to cover:

- allowances payable under the Staff Regulations or Regulation (ECSC, EEC, Euratom) No 3518/85,
- the employer's contribution towards sickness insurance for the recipients of the allowances,
- the impact of the salary weightings applicable to the various allowances.

Article 1 2 9 — Provisional appropriation

Figures

Budget 2013	Appropriations 2012	Outturn 2011
235 787	202 097	0,—

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 65 thereof and Annex XI thereto.

This appropriation is intended to cover the effects of any salary adjustments decided by the Council during the financial year.

This appropriation is purely provisional and may be used only after its transfer to other headings in accordance with the Financial Regulation.

CHAPTER 1 4 — OTHER STAFF AND EXTERNAL SERVICES

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
1 4	OTHER STAFF AND EXTERNAL SERVICES				
1 4 0	Other staff and external persons				
1 4 0 0	Other staff	5.17	2 175 152	2 198 202	2 013 633,90
1 4 0 2	Interpreting services	5.17	4 613 917	4 538 521	4 315 309,18
1 4 0 4	Graduate traineeships, grants and exchanges of officials	5.17	810 160	805 160	520 981,24
1 4 0 8	Entitlements on entering the service, transfer and leaving the service	5.17	30 000	50 000	88 000,00
	<i>Article 1 4 0 — Subtotal</i>		7 629 229	7 591 883	6 937 924,32
1 4 2	External services				
1 4 2 0	Supplementary services for the translation service	5.17	347 200	347 200	447 200,00
1 4 2 2	Expert assistance relating to consultative work	5.17	495 250	497 160	531 160,00
	<i>Article 1 4 2 — Subtotal</i>		842 450	844 360	978 360,00
1 4 9	Provisional appropriation	5.17	p.m.	p.m.	0,—
	Chapter 1 4 — Total		8 471 679	8 436 243	7 916 284,32

Article 1 4 0 — Other staff and external persons

Item 1 4 0 0 — Other staff

Figures

Budget 2013	Appropriations 2012	Outturn 2011
2 175 152	2 198 202	2 013 633,90

Remarks

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

This appropriation is intended to cover the following expenditure:

- the remuneration, including overtime, of other staff including contract staff, interim agents and special advisers (within the meaning of the Conditions of Employment of Other Servants of the European Union), the employer's contributions to the various social security schemes, family, expatriation and travelling allowances from the place of employment to the country of origin and the impact of salary weightings applicable to the remuneration of these staff or the termination of contract allowance,
- fees of medical and paramedical staff paid under the arrangements for the provision of services and, in special cases, the employment of temporary agency staff.

The amount of assigned revenue in accordance with Article 18(1)(e) to (j) of the Financial Regulation is estimated at EUR 13 000.

Item 1 4 0 2 — Interpreting services

Figures

Budget 2013	Appropriations 2012	Outturn 2011
4 613 917	4 538 521	4 315 309,18

Remarks

This item is intended to cover expenditure on interpreter services.

It covers the fees, social security contributions, travel expenses and subsistence allowances of interpreters employed.

Item 1 4 0 4 — Graduate traineeships, grants and exchanges of officials

Figures

Budget 2013	Appropriations 2012	Outturn 2011
810 160	805 160	520 981,24

Remarks

Staff Regulations of Officials of the European Union.

Conditions of Employment of Other Servants of the European Union.

This appropriation is intended to cover:

- an allowance, travel and mission expenses for trainees, and accident and sickness insurance during their stay,
- expenditure arising from movements of staff between the Committee of the Regions and the public sector in the Member States or other countries specified in the rules,
- the contribution, on a limited scale, to the realisation of research projects in the fields of activity of the Committee of the Regions which are of particular interest for European integration.

Item 1 4 0 8 — Entitlements on entering the service, transfer and leaving the service

Figures

Budget 2013	Appropriations 2012	Outturn 2011
30 000	50 000	88 000,00

Remarks

This appropriation is intended to cover costs for services related to the establishment and payment of entitlements for officials, temporary and other staff of the Committee of the Regions. Since such services may include, amongst others, services offered by the European Commission's PMO office, interinstitutional cooperation will be enhanced and benefits will result from economies of scale, thus bringing about savings. Such services may include the following:

- the transfer of pension rights from and to the country of origin,
- the calculation of pension rights,
- the establishment and payment of resettlement allowances,
- the management of files relating to unemployment benefits and the payment of benefits to those who qualify.

Article 1 4 2 — External services

Item 1 4 2 0 — Supplementary services for the translation service

Figures

Budget 2013	Appropriations 2012	Outturn 2011
347 200	347 200	447 200,00

Remarks

This appropriation is intended to cover expenditure on work carried out by external translation contractors: freelance translation into 23 official Union languages and also into non-Union languages is performed by contractors under framework contracts, except in case of some non-Union languages where there are no similar procedures.

Expenditure on any work entrusted to the Translation Centre in Luxembourg and all interinstitutional cooperation activities in the language area are also covered by this item.

Item 1 4 2 2 — Expert assistance relating to consultative work

Figures

Budget 2013	Appropriations 2012	Outturn 2011
495 250	497 160	531 160,00

Remarks

This appropriation is intended to cover payments to qualified experts in their specific fields who participate in the activities of the Committee of the Regions, in implementation of the rules governing reimbursement of travel expenses and payment of subsistence allowances to experts, speakers and researchers who participate in the activities of the Committee of the Regions.

Article 1 4 9 — Provisional appropriation

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 65 thereof and Annex XI thereto.

Conditions of Employment of Other Servants of the European Union.

This appropriation is intended to cover the effects of any salary adjustments decided by the Council during the financial year.

This appropriation is purely provisional and may only be used after its transfer to other headings in accordance with the Financial Regulation.

CHAPTER 1 6 — OTHER EXPENDITURE RELATING TO PERSONS WORKING WITH THE INSTITUTION

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
1 6	OTHER EXPENDITURE RELATING TO PERSONS WORKING WITH THE INSTITUTION				
1 6 1	<i>Expenditure relating to staff management</i>				
1 6 1 0	Miscellaneous expenditure on recruitment	5.17	50 000	50 000	72 971,20
1 6 1 2	Further training, retraining and information for staff	5.17	418 200	410 000	371 464,91
	<i>Article 1 6 1 — Subtotal</i>		468 200	460 000	444 436,11
1 6 2	<i>Missions</i>	5.17	425 000	450 000	450 000,00
1 6 3	<i>Activities relating to all persons working with the institution</i>				
1 6 3 0	Social welfare	5.17	20 000	20 000	3 500,00
1 6 3 2	Internal social policy	5.17	30 000	30 000	40 000,00
1 6 3 3	Mobility/Transport	5.17	45 000	45 000	60 000,00
1 6 3 4	Medical service	5.17	45 000	43 500	40 000,00
1 6 3 6	Restaurants and canteens	5.17	p.m.	p.m.	0,—
1 6 3 8	Early childhood centre and approved day nurseries	5.17	425 000	425 000	401 500,00
	<i>Article 1 6 3 — Subtotal</i>		565 000	563 500	545 000,00
	Chapter 1 6 — Total		1 458 200	1 473 500	1 439 436,11

Article 1 6 1 — Expenditure relating to staff management

Item 1 6 1 0 — Miscellaneous expenditure on recruitment

Figures

Budget 2013	Appropriations 2012	Outturn 2011
50 000	50 000	72 971,20

Remarks

Staff Regulations of Officials of the European Union, and in particular Articles 27 to 31 and 33 and Annex III.

Decision 2002/620/EC of the European Parliament, the Council, the Commission, the Court of Justice, the Court of Auditors, the Economic and Social Committee, the Committee of the Regions and the European Ombudsman of 25 July 2002 establishing a European Communities Personnel Selection Office (OJ L 197, 26.7.2002, p. 53) and Decision 2002/621/EC of the Secretaries-General of the European Parliament, the Council and the Commission, the Registrar of the Court of Justice, the Secretaries-General of the Court of Auditors, the Economic and Social Committee and the Committee of the Regions, and the Representative of the European Ombudsman of 25 July 2002 on the organisation and operation of the European Personnel Selection Office (OJ L 197, 26.7.2002, p. 56).

This appropriation is intended to cover miscellaneous costs related to recruitment such as:

- expenditure on organising the competitions and the selection of candidates as well as travel and subsistence expenses for applicants called for oral or written tests related to a competition, for responding to a vacancy notice, for interviews and for medical examinations,
- the costs of organising procedures, including travel and subsistence expenses for applicants called for interviews and medical examinations, for selecting officials, temporary/contract staff and seconded national experts,
- the expenditure related to insurance for the abovementioned applicants,
- the expenditure related to evaluation procedures relating to the allocation of candidates to the relevant posts such as assessment centres,
- the publication of vacancy notices in the appropriate medias,
- internal competitions,
- etc.

Item 1 6 1 2 — Further training, retraining and information for staff

Figures

Budget 2013	Appropriations 2012	Outturn 2011
418 200	410 000	371 464,91

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 24a thereof.

This appropriation is intended to cover:

- the organisation of training and retraining courses, including language courses, organised internally, offered on an inter-institutional basis or provided by external stakeholders,
- the development and deployment of personnel, professional or organisational development tools for officials, temporary and other staff of the Committee of the Regions,
- expenditure relating to the purchase or production of teaching materials,
- professional training courses which raise awareness about matters concerning disabled people and training measures in connection with equal opportunities and careers advice, with particular reference to skill profiles.

Article 1 6 2 — Missions

Figures

Budget 2013	Appropriations 2012	Outturn 2011
425 000	450 000	450 000,00

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 71 and Articles 11 to 13 of Annex VII thereto.

Conditions of Employment of Other Servants of the European Union.

This appropriation is intended to cover transport expenses, the payment of daily subsistence allowances and incidental or exceptional expenses incurred in carrying out a mission.

The amount of assigned revenue in accordance with Article 18(1)(e) to (j) of the Financial Regulation is estimated at EUR 5 000.

Article 1 6 3 — Activities relating to all persons working with the institution

Item 1 6 3 0 — Social welfare

Figures

Budget 2013	Appropriations 2012	Outturn 2011
20 000	20 000	3 500,00

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 9(3) and Article 76 thereof.

This appropriation is intended to cover:

- as part of an interinstitutional policy to assist persons with disabilities in the following categories:
 - officials and temporary staff in active employment,
 - spouses of officials and temporary staff in active employment,
 - dependent children within the meaning of the Staff Regulations of Officials of the European Union,
 - the reimbursement, subject to budgetary ceilings and once any national entitlements granted in the country of residence or of origin have been exhausted, of non-medical expenditure that is deemed necessary, results from the disability, is duly substantiated and is not refunded by the Joint Sickness Insurance Scheme,
- action taken in respect of officials and other servants in particularly difficult situations.

Item 1 6 3 2 — Internal social policy

Figures

Budget 2013	Appropriations 2012	Outturn 2011
30 000	30 000	40 000,00

Remarks

This appropriation is intended to encourage and provide financial backing for schemes to promote social contact between staff of different nationalities, for example subsidies to staff clubs, sports associations, cultural societies, etc.,

It also covers the financing of a grant for the Staff Committee, incidental expenditure for social actions towards staff and the Committee of the Regions' contribution towards the social, sporting, educational and cultural activities of the European Interinstitutional Centre at Overijse.

This appropriation is also intended to finance actions undertaken in support of equal opportunities at the Committee of the Regions and/or to cover aid to members of staff other than aid chargeable to other articles in this chapter.

Item 1 6 3 3 — Mobility/Transport

Figures

Budget 2013	Appropriations 2012	Outturn 2011
45 000	45 000	60 000,00

Remarks

This appropriation is intended to cover all measures included in the mobility plan such as subsidies to promote the use of public transport, service bicycles, etc.

Item 1 6 3 4 — Medical service

Figures

Budget 2013	Appropriations 2012	Outturn 2011
45 000	43 500	40 000,00

Remarks

Staff Regulations of Officials of the European Union, and in particular Article 59 and Article 8 of Annex II thereto.

This appropriation is intended to cover the operating costs of the medical service at the six places of work, including the purchase of materials and pharmaceutical products, etc., expenditure on preventive medical check-ups, expenditure arising from the operation of the Invalidity Committee and expenditure on services provided by outside medical specialists deemed necessary by the medical officers.

It also covers expenditure involving the purchase of certain work tools deemed necessary on medical grounds.

Item 1 6 3 6 — Restaurants and canteens

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This appropriation is intended to cover restaurant and cafeteria operating expenditure.

Item 1 6 3 8 — Early childhood centre and approved day nurseries

Figures

Budget 2013	Appropriations 2012	Outturn 2011
425 000	425 000	401 500,00

Remarks

This appropriation is intended to cover the contributions of the Committee of the Regions to the costs of the nursery centres and other day care and after-school centres.

TITLE 2 — BUILDINGS, FURNITURE, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

Figures

Title Chapter	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
2 0	BUILDINGS AND ASSOCIATED COSTS	5	14 469 802	14 112 210	13 629 270,20
2 1	DATA PROCESSING, EQUIPMENT AND FURNITURE: PURCHASE, HIRE AND MAINTENANCE	5	3 754 399	3 866 339	4 126 308,23
2 3	ADMINISTRATIVE EXPENDITURE	5	394 298	394 037	372 862,10
2 5	MEETINGS AND CONFERENCES	5	820 695	903 401	894 104,45
2 6	EXPERTISE AND INFORMATION: ACQUISITION, ARCHIVING, PRODUCTION AND DISTRIBUTION	5	2 836 410	2 947 692	3 148 680,99
	Title 2 — Total		22 275 604	22 223 679	22 171 225,97

Remarks

In 2012, the joint services of the two committees, under Title 2, represented an amount of EUR 23 626 975 for the European Economic and Social Committee and EUR 17 286 367 for the Committee of the Regions.

CHAPTER 2 0 — BUILDINGS AND ASSOCIATED COSTS

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
2 0	BUILDINGS AND ASSOCIATED COSTS				
2 0 0	<i>Buildings and associated costs</i>				
2 0 0 0	Rent	5.17	1 548 696	1 514 886	1 430 974,00
2 0 0 1	Annual lease payments	5.17	8 422 315	8 054 410	7 829 863,66
2 0 0 3	Acquisition of immovable property	5.17	p.m.	p.m.	0,—
2 0 0 5	Construction of buildings	5.17	p.m.	p.m.	0,—
2 0 0 7	Fitting-out of premises	5.17	235 624	255 899	247 431,68
2 0 0 8	Other expenditure on buildings	5.17	41 762	41 545	32 007,26
2 0 0 9	Provisional appropriation to cover the institution's property investments	5.17	p.m.	p.m.	0,—
	<i>Article 2 0 0 — Subtotal</i>		10 248 397	9 866 740	9 540 276,60
2 0 2	<i>Other expenditure on buildings</i>				
2 0 2 2	Cleaning and maintenance	5.17	1 862 837	1 858 215	1 799 258,42
2 0 2 4	Energy consumption	5.17	762 201	773 431	765 704,00
2 0 2 6	Security and surveillance of buildings	5.17	1 497 562	1 515 522	1 491 912,18
2 0 2 8	Insurance	5.17	98 805	98 302	32 119,00
	<i>Article 2 0 2 — Subtotal</i>		4 221 405	4 245 470	4 088 993,60
	Chapter 2 0 — Total		14 469 802	14 112 210	13 629 270,20

Article 2 0 0 — Buildings and associated costs

Item 2 0 0 0 — Rent

Figures

Budget 2013	Appropriations 2012	Outturn 2011
1 548 696	1 514 886	1 430 974,00

Remarks

This appropriation is intended to cover rent on buildings and rental charges for meetings held in buildings that are not occupied permanently.

Item 2 0 0 1 — Annual lease payments

Figures

Budget 2013	Appropriations 2012	Outturn 2011
8 422 315	8 054 410	7 829 863,66

Remarks

This appropriation is intended to cover annual lease payments and other similar expenditure owed by the institution in respect of its lease/purchase obligations.

The amount of assigned revenue in accordance with Article 18(1)(e) to (j) of the Financial Regulation is estimated at EUR 1 500.

Item 2 0 0 3 — Acquisition of immovable property

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This appropriation is intended to cover the purchase of premises. Subsidies for land and its servicing will be dealt with in accordance with the provisions of the Financial Regulation.

Item 2 0 0 5 — Construction of buildings

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This item is intended to accommodate a possible appropriation for the construction of buildings.

Item 2 0 0 7 — Fitting-out of premises

Figures

Budget 2013	Appropriations 2012	Outturn 2011
235 624	255 899	247 431,68

Remarks

This appropriation is intended to cover fit-out works, including specific work such as security and restaurant-related work, etc. It also includes renovation projects within the EMAS framework aimed at reducing energy consumption.

Item 2 0 0 8 — Other expenditure on buildings

Figures

Budget 2013	Appropriations 2012	Outturn 2011
41 762	41 545	32 007,26

Remarks

This appropriation is intended to cover expenditure on buildings not specifically provided for in the other articles in this chapter, in particular:

- engineering consultancy services in connection with projects on the fitting-out of premises and legal fees in connection with a possible 'option to buy' for buildings,
- EMAS consultancy services,
- other studies for various projects.

Item 2 0 0 9 — Provisional appropriation to cover the institution's property investments

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	0,—

Remarks

This appropriation is intended to cover any property investments made by the institution.

This appropriation is purely provisional and may be used only after its transfer to other headings in accordance with the Financial Regulation.

Article 2 0 2 — Other expenditure on buildings

Item 2 0 2 2 — Cleaning and maintenance

Figures

Budget 2013	Appropriations 2012	Outturn 2011
1 862 837	1 858 215	1 799 258,42

Remarks

This appropriation is intended to cover the cost of cleaning and maintaining premises, lifts, heating and air-conditioning systems and fire doors, as well as rat extermination, repainting and repair work, and maintaining the external appearance of buildings and their environment, including the cost of studies, analyses, authorisations, compliance with Eco-Management and Audit Scheme (EMAS) standards, etc.

Item 2 0 2 4 — Energy consumption

Figures

Budget 2013	Appropriations 2012	Outturn 2011
762 201	773 431	765 704,00

Remarks

This appropriation is intended to cover, in particular, water, gas, electricity and heating costs.

Item 2 0 2 6 — Security and surveillance of buildings

Figures

Budget 2013	Appropriations 2012	Outturn 2011
1 497 562	1 515 522	1 491 912,18

Remarks

This appropriation is intended to cover essentially the human costs of security and surveillance in respect of buildings.

Item 2 0 2 8 — Insurance

Figures

Budget 2013	Appropriations 2012	Outturn 2011
98 805	98 302	32 119,00

Remarks

This appropriation is intended to cover payments in respect of insurance policy premiums.

CHAPTER 2 1 — DATA PROCESSING, EQUIPMENT AND FURNITURE: PURCHASE, HIRE AND MAINTENANCE

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
2 1	DATA PROCESSING, EQUIPMENT AND FURNITURE: PURCHASE, HIRE AND MAINTENANCE				
2 1 0	<i>Equipment, operating costs and services relating to data processing and telecommunications</i>				
2 1 0 0	Purchase, servicing and maintenance of equipment and software, and related work	5.17	1 120 440	1 152 805	1 042 357,59
2 1 0 2	Outside assistance for the operation, development and maintenance of software systems	5.17	1 489 397	1 463 546	2 188 425,85
2 1 0 3	Telecommunications	5.17	187 982	283 011	175 998,70
	<i>Article 2 1 0 — Subtotal</i>		2 797 819	2 899 362	3 406 782,14
2 1 2	<i>Furniture</i>	5.17	168 451	176 399	137 474,85
2 1 4	<i>Technical equipment and installations</i>	5.17	708 129	706 438	522 017,23
2 1 6	<i>Vehicles</i>	5.17	80 000	84 140	60 034,01
	Chapter 2 1 — Total		3 754 399	3 866 339	4 126 308,23

Article 2 1 0 — Equipment, operating costs and services relating to data processing and telecommunications

Item 2 1 0 0 — Purchase, servicing and maintenance of equipment and software, and related work

Figures

Budget 2013	Appropriations 2012	Outturn 2011
1 120 440	1 152 805	1 042 357,59

Remarks

This appropriation is intended to cover expenditure for the purchase, hire, servicing and maintenance of equipment and software for the institution, and related work.

Item 2 1 0 2 — Outside assistance for the operation, development and maintenance of software systems

Figures

Budget 2013	Appropriations 2012	Outturn 2011
1 489 397	1 463 546	2 188 425,85

Remarks

This appropriation is intended to cover the cost of outside assistance from service bureaux and data-processing consultants in connection with the operation of the data-processing centre and the network, the production and maintenance of applications, support for users, including Members, the carrying out of studies, and the drawing-up and input of technical documentation.

Item 2 1 0 3 — Telecommunications

Figures

Budget 2013	Appropriations 2012	Outturn 2011
187 982	283 011	175 998,70

Remarks

This appropriation is intended to cover wired and wireless telecommunication subscriptions and charges (fixed-line and mobile telephony, television), as well as costs incurred in connection with data transmission networks and telematic services.

The amount of assigned revenue in accordance with Article 18(1)(e) to (j) of the Financial Regulation is estimated at EUR 10 000.

Article 2 1 2 — Furniture

Figures

Budget 2013	Appropriations 2012	Outturn 2011
168 451	176 399	137 474,85

Remarks

This appropriation is intended to cover the purchase, hire, maintenance and repair of furniture, including the purchase of ergonomic furniture and the replacement of worn-out and broken furniture.

In connection with works of art, this appropriation is intended to cover both the cost of acquiring and purchasing specific material and the current expenditure relating thereto, including framing, restoration, cleaning, insurance and ad hoc transport costs.

Article 2 1 4 — Technical equipment and installations

Figures

Budget 2013	Appropriations 2012	Outturn 2011
708 129	706 438	522 017,23

Remarks

This appropriation is intended to cover the purchase, hire, maintenance and repair of technical equipment and installations, and in particular of:

- miscellaneous fixed and mobile technical equipment and installations in connection with publishing, archiving, security, canteens and buildings, etc.,
- equipment in particular for the print shop, archives, telephone service, canteens, staff shops, security, conferences, the audiovisual sector, etc,
- maintenance and repair of technical equipment and installations of internal meeting and conference rooms.

Article 2 1 6 — Vehicles

Figures

Budget 2013	Appropriations 2012	Outturn 2011
80 000	84 140	60 034,01

Remarks

This appropriation is intended to cover the purchase, maintenance, use and repair of vehicles (fleet of cars and bicycles) and the hire of cars, taxis, coaches and lorries, with or without drivers, including the necessary insurance cover.

CHAPTER 2 3 — ADMINISTRATIVE EXPENDITURE

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
2 3	ADMINISTRATIVE EXPENDITURE				
2 3 0	Stationery, office supplies and miscellaneous consumables	5.17	147 970	147 211	166 606,00
2 3 1	Financial charges	5.17	4 500	4 500	3 000,00
2 3 2	Legal costs and damages	5.17	30 000	30 000	30 000,00
2 3 6	Postage on correspondence and delivery charges	5.17	124 000	124 000	82 060,00
2 3 8	Other administrative expenditure	5.17	87 828	88 326	91 196,10
	Chapter 2 3 — Total		394 298	394 037	372 862,10

Article 2 3 0 — Stationery, office supplies and miscellaneous consumables

Figures

Budget 2013	Appropriations 2012	Outturn 2011
147 970	147 211	166 606,00

Remarks

This appropriation is intended to cover the costs of purchasing paper, envelopes, office supplies, products required by the printing and duplicating shops and the cost of some outside printing work.

Article 2 3 1 — Financial charges

Figures

Budget 2013	Appropriations 2012	Outturn 2011
4 500	4 500	3 000,00

Remarks

This appropriation is intended to cover bank charges (commission, agios and miscellaneous charges) and other financial charges, including ancillary costs for the financing of buildings.

Article 2 3 2 — Legal costs and damages

Figures

Budget 2013	Appropriations 2012	Outturn 2011
30 000	30 000	30 000,00

Remarks

This appropriation is intended to cover:

- all costs deriving from the Committee of the Regions' involvement in cases before Union and national courts, the cost of legal services, the purchase of legal works and equipment, and any other legal, court or out-of-court expenses,
- damages, interest and any related debts within the meaning of Article 8(3) of the Financial Regulation.

Article 2 3 6 — Postage on correspondence and delivery charges

Figures

Budget 2013	Appropriations 2012	Outturn 2011
124 000	124 000	82 060,00

Remarks

This appropriation is intended to cover charges for postage, processing and delivery by the postal services or private delivery firms.

Article 2 3 8 — Other administrative expenditure

Figures

Budget 2013	Appropriations 2012	Outturn 2011
87 828	88 326	91 196,10

Remarks

This appropriation is intended to cover:

- insurance not specifically provided for in another item,
- the purchase and maintenance of uniforms for ushers, drivers and removal personnel, medical services and various technical services,
- all removal and handling expenses and those incurred by using removal firms or by using the services of interim handling agents,
- miscellaneous operating expenses, such as decorations, donations, etc.

CHAPTER 2 5 — MEETINGS AND CONFERENCES

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
2 5	MEETINGS AND CONFERENCES				
2 5 4	<i>Meetings, conferences, congresses, seminars and other events</i>				
2 5 4 0	Internal meetings	5.17	135 145	110 150	135 150,00
2 5 4 1	Observers	5.17	82 800	164 251	5 800,00
2 5 4 2	Organisation of events (in Brussels or in decentralised locations) in partnership with local and regional authorities, with their associations and with the other European institutions	5.17	422 750	445 000	568 779,45
2 5 4 6	Representation expenses	5.17	180 000	184 000	184 375,00
	<i>Article 2 5 4 — Subtotal</i>		820 695	903 401	894 104,45
	Chapter 2 5 — Total		820 695	903 401	894 104,45

Article 2 5 4 — Meetings, conferences, congresses, seminars and other events

Item 2 5 4 0 — Internal meetings

Figures

Budget 2013	Appropriations 2012	Outturn 2011
135 145	110 150	135 150,00

Remarks

This appropriation is intended to cover the cost of drinks and, occasionally, of snacks and working meals at internal meetings.

Item 2 5 4 1 — Observers

Figures

Budget 2013	Appropriations 2012	Outturn 2011
82 800	164 251	5 800,00

Remarks

This appropriation is intended to cover the payment of travel and subsistence expenses to regional and local representatives of the applicant countries and of countries with special relations with the European Union who participate in the work of the Committee of the Regions.

Item 2 5 4 2 — Organisation of events (in Brussels or in decentralised locations) in partnership with local and regional authorities, with their associations and with the other European institutions

Figures

Budget 2013	Appropriations 2012	Outturn 2011
422 750	445 000	568 779,45

Remarks

This appropriation is intended to cover expenses, including representation and logistical expenses for:

- the organisation by the Committee of the Regions of events, of general or specific nature, designed to promote its political and consultative works; such events take place either in Brussels or in decentralised locations, usually in partnerships with local and regional authorities, with their associations and with the other European institutions,
- the participation of the Committee of the Regions to congresses, conferences, colloquia, seminars or symposia organised by third parties (European institutions, local or regional authorities, their associations etc.).

Item 2 5 4 6 — Representation expenses

Figures

Budget 2013	Appropriations 2012	Outturn 2011
180 000	184 000	184 375,00

Remarks

This appropriation is intended to cover expenses related to the obligations of the institution regarding representation.

It also covers representation expenses of certain officials acting on behalf of the institution.

CHAPTER 2 6 — EXPERTISE AND INFORMATION: ACQUISITION, ARCHIVING, PRODUCTION AND DISTRIBUTION

Figures

Title Chapter Article Item	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
2 6	EXPERTISE AND INFORMATION: ACQUISITION, ARCHIVING, PRODUCTION AND DISTRIBUTION				
2 6 0	<i>Communication and publications</i>				
2 6 0 0	Relationships with press (European, national, regional, local or specialised) and conclusion of partnerships with audiovisual, written or radio medias	5.17	659 718	694 440	674 422,00
2 6 0 2	Edition and distribution of paper, audiovisual, electronic or web-based (internet/intranet) information supports	5.17	835 305	879 268	739 221,54
2 6 0 4	Official Journal	5.17	150 000	185 000	155 000,00
	<i>Article 2 6 0 — Subtotal</i>		1 645 023	1 758 708	1 568 643,54
2 6 2	<i>Acquisition of documentation and archiving</i>				
2 6 2 0	External expertise and studies	5.17	499 353	499 353	856 055,01
2 6 2 2	Documentation and library expenditure	5.17	150 934	156 198	194 535,44
2 6 2 4	Expenditure on archive resources	5.17	142 100	113 433	121 447,00
	<i>Article 2 6 2 — Subtotal</i>		792 387	768 984	1 172 037,45
2 6 4	<i>Expenditure on publications, information and on participation in public events: information and communication activities</i>	5.17	399 000	420 000	408 000,00
	Chapter 2 6 — Total		2 836 410	2 947 692	3 148 680,99

Article 2 6 0 — Communication and publications

Item 2 6 0 0 — Relationships with press (European, national, regional, local or specialised) and conclusion of partnerships with audiovisual, written or radio medias

Figures

Budget 2013	Appropriations 2012	Outturn 2011
659 718	694 440	674 422,00

Remarks

This appropriation is intended to cover the costs of/for:

- the hosting of the local and regional journalists in Brussels during the meetings of the Committee of the Regions and during events organised by this latter,
- public communications and information initiatives of the Committee of the Regions for the promotion of cultural and any other type of events or actions organised by this latter, including any related audiovisual services and materials,
- editorial partnerships and production supports (edition of newspapers, audiovisual or radio productions).

Item 2 6 0 2 — Edition and distribution of paper, audiovisual, electronic or web-based (internet/intranet) information supports

Figures

Budget 2013	Appropriations 2012	Outturn 2011
835 305	879 268	739 221,54

Remarks

This appropriation is intended to cover the costs of the edition and publication of the Committee of the Regions through any type of medias, in particular:

- the edition and publication of paper booklets with a general or thematic content,
- the production of e-newsletters on the website of the Committee of the Regions with distribution to local and regional authorities and to regional and national medias,
- the development of the official internet website of the Committee of the Regions in 24 linguistic versions,
- the production of video and other audiovisual or radio documents.

Item 2 6 0 4 — Official Journal

Figures

Budget 2013	Appropriations 2012	Outturn 2011
150 000	185 000	155 000,00

Remarks

This appropriation is intended to cover printing expenses for publications in the *Official Journal of the European Union*, as well as postage and associated costs.

The amount of assigned revenue in accordance with Article 18(1)(e) to (j) of the Financial Regulation is estimated at EUR 71 600.

Article 2 6 2 — Acquisition of documentation and archiving

Item 2 6 2 0 — External expertise and studies

Figures

Budget 2013	Appropriations 2012	Outturn 2011
499 353	499 353	856 055,01

Remarks

This appropriation is intended to cover studies contracted out to experts and research institutes.

Item 2 6 2 2 — Documentation and library expenditure

Figures

Budget 2013	Appropriations 2012	Outturn 2011
150 934	156 198	194 535,44

Remarks

This appropriation is intended to cover:

- the expansion and renewal of the general reference section and the updating of the library's collection,
- subscriptions to newspapers, periodicals, information agencies, their publications and online services, including copyright fees for the copying and distribution in print or electronic form of these publications, and service contracts for press reviews and cuttings,
- subscriptions or service contracts for the provision of summaries and analyses of the content of periodicals or the storage on optical media of articles extracted from these periodicals,

- the costs of using external documentary and statistical databases, excluding information technology equipment and telecommunication costs,
- costs arising from obligations undertaken by the Committee of the Regions in the framework of international and/or interinstitutional cooperation,
- the purchase or hire of special equipment, including electric, electronic and IT materials and/or systems for library (traditional or hybrid), as well as external services for the acquisition, development, installation, use and maintenance of this equipment and these systems,
- the cost of services connected with the activities of the library, including those provided for its users (searches, analyses), the quality management system, etc.,
- the costs of binding and conservation materials and work for the library, documentation service and multimedia resource centre,
- the cost, including materials, of internal publications (brochures, studies, etc.) and communication (newsletters, videos, CD-ROMs, etc.),
- the purchase of dictionaries, glossaries and other reference works for the Directorate for Translation.

Item 2 6 2 4 — Expenditure on archive resources

Figures

Budget 2013	Appropriations 2012	Outturn 2011
142 100	113 433	121 447,00

Remarks

This appropriation is intended to cover the cost of external archiving services, including sorting, filing and re-filing, the cost of archiving services, the acquisition and use of archive materials on back-up media (microfilm, disk, cassette, etc.), as well as the purchase, hire and maintenance of special materials (electric, electronic, IT) and the cost of publishing on all media (brochures, CD-ROMs, etc.).

Article 2 6 4 — Expenditure on publications, information and on participation in public events: information and communication activities

Figures

Budget 2013	Appropriations 2012	Outturn 2011
399 000	420 000	408 000,00

Remarks

Regulation (Committee of the Regions) No 0008/2010 on the financing of the political and information activities of Members of the Committee of the Regions.

This appropriation is intended to cover expenditure resulting from the political and information activities of Committee Members in the exercise of their European mandate:

- promoting and enhancing the role of the Members of the Committee of the Regions through their political groups' activities,
- informing citizens on the role of the Committee of the Regions as the institutional representative of the regional and local authorities of the European Union.

TITLE 10 — OTHER EXPENDITURE

Figures

Title Chapter	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
10 0	PROVISIONAL APPROPRIATIONS		774 866	p.m.	

Title Chapter	Heading	FF	Budget 2013	Appropriations 2012	Outturn 2011
10 1	CONTINGENCY RESERVE	5.17	p.m.	p.m.	
10 2	RESERVE TO PROVIDE FOR THE TAKEOVER OF BUILDINGS	5.17	p.m.	p.m.	
	Title 10 — Total		p.m.	p.m.	

CHAPTER 10 0 — PROVISIONAL APPROPRIATIONS

Figures

Budget 2013	Appropriations 2012	Outturn 2011
774 866	p.m.	

Remarks

1.	Item	1 2 0 0	Remuneration and allowances	774 866
			Total	774 866

This appropriation is purely provisional and may be used only after transfer to other budget chapters in accordance with the Financial Regulation.

CHAPTER 10 1 — CONTINGENCY RESERVE

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	

CHAPTER 10 2 — RESERVE TO PROVIDE FOR THE TAKEOVER OF BUILDINGS

Figures

Budget 2013	Appropriations 2012	Outturn 2011
p.m.	p.m.	

1. Annex S — STAFF

1.1. Annex S 1 — Section VII — Committee of the Regions

Function group and grade	Committee of the Regions			
	2013		2012	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts
Non-category		1		1
AD 16				
AD 15	6		6	
AD 14	16	1	12	1
AD 13	19	2	18	2
AD 12	24	3	24	3
AD 11	24	2	26	1
AD 10	17	3	17	3
AD 9	13	1	11	1
AD 8	44	2	33	2
AD 7	46	1	41	2
AD 6	73	12	81	9
AD 5	13	1	20	4
AD total	295	29	289	29
AST 11	4		3	
AST 10	5		5	
AST 9	4		3	
AST 8	9		8	
AST 7	15	3	14	2
AST 6	24		22	1
AST 5	43	7	39	6
AST 4	37	1	34	2
AST 3	19	1	23	1
AST 2	37	2	41	2
AST 1	2		7	
AST total	199	14	199	14
Grand total	494	43	488	43
Total staff	537¹		531²	

¹The effects of filling certain posts with half-time staff may be offset by recruiting additional staff, subject to the balance of posts thus released in each category.

²The effects of filling certain posts with half-time staff may be offset by recruiting additional staff, subject to the balance of posts thus released in each category.