



**Brussels, 21 December 2018**

**CM 5882/18**

**ACCRED**

**COMMUNICATION**

**ACCREDITATION**

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Subject: Accreditations

– Appointment of H.E. Mrs Harriet Sena SIAW-BOATENG as the Head of Mission of the Republic of Ghana to the European Union to replace H.E. Mrs Novisi Aku Abaidoo

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With reference to the procedure agreed by exchange of letters on 3 and 9 November 1966, you are hereby informed that the Government of the Republic of Ghana intends to appoint H.E. Mrs Harriet Sena SIAW-BOATENG as Head of Mission of the Republic of Ghana to the European Union to replace H.E. Mrs Novisi Aku Abaidoo.

– Your tacit agreement will be assumed on 20 January 2019 unless you make specific objections by that date.

Please find attached a copy of the note verbale sent to the Commission by the Mission of the Republic of Ghana to the European Union and the curriculum vitae of H.E. Mrs Harriet Sena SIAW-BOATENG.

J. TRANHOLM-MIKKELSEN  
Secretary-General

- note verbale
- curriculum vitae

### **NOTE VERBALE**

The Ministry of Foreign Affairs and Regional Integration of the Republic of Ghana presents its compliments to the European Commission - Protocol Service - and has the honour to inform that the Government of the Republic of Ghana has nominated MRS. HARRIET SENA SIAW-BOATENG as the next Ambassador Extraordinary and Plenipotentiary, Head of Mission of the Republic of Ghana to the European Union. The Ministry is hereby requesting Agrément for her appointment. The Curriculum Vitae of Mrs Siaw-Boateng is herewith attached.

The Ministry of Foreign Affairs and Regional Integration of the Republic of Ghana avails itself of this opportunity to renew to the European Commission - Protocol Service - the assurances of its highest consideration.

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## **CURRICULUM VITAE**

MRS HARRIET SENA SIAW-BOATENG

### **PERSONAL DATA**

Date of Birth: 21st July, 1969

Place of Birth: Accra, Ghana

Nationality: Ghanaian

Marital Status: Married with two children

Languages spoken fluently and written: English, French, Spanish

Hobbies: Counselling/Mentoring, Lawn Tennis, Music

### **EDUCATION**

GHANA SCHOOL OF LAW, ACCRA 2016  
Qualifying Certificate in Law - Barrister and Solicitor

BPP LAW SCHOOL, ENGLAND 2014  
Legal Practice Course - Solicitor

BPP LAW SCHOOL, ENGLAND 2011  
LLB Hons

GHANA INSTITUTE OF MANAGEMENT AND PUBLIC ADMINISTRATION 2009  
Diploma in Public Administration

GHANA INSTITUTE OF MANAGEMENT AND PUBLIC ADMINISTRATION 2007  
Certificate in Public Administration

OXFORD UNIVERSITY, ENGLAND 1998 - 1999  
Postgraduate Certificate in International Relations and Diplomatic Practice

GHANA STOCK EXCHANGE 1995  
Course in Basic Securities

ST MICHAEL'S COMPUTER CENTRE 1994  
Certificate in Microsoft and MS-DOS Operations, WordPerfect, Lotus 1-2-3

UNIVERSITY OF GHANA, LEGON 1989 - 1993  
B.A. (Hons) French And Linguistics

UNIVERSITY OF OUAGADOUGOU, BURKINA FASO 1991 - 1992  
Certificate in French Language and Civilization (in partial fulfilment of the Bachelor of Arts Degree)

OLA SECONDARY SCHOOL, HO - 1988, G.C.E. 'A' Level

ACHIMOTA SCHOOL, ACHIMOTA - 1986, G.C.E. 'O' Level

## **WORK EXPERIENCE**

### **Career in the Ghana Foreign Service**

Foreign Service Officer Branch A1 (Director) - Office of the Honourable Minister  
Chef de Cabinet  
March 2017 to date

Foreign Service Office Branch A1 (Minister Plenipotentiary)  
Chargé d'Affaires ad interim  
Political and Economic Ghana High Commission, Pretoria  
29 February 2016 to 18 March 2017

Foreign Service Officer Branch A1 (Director) - Africa and Regional Integration Bureau  
Head of ECOWAS National Unit, African Union Unit and Bilateral Unit  
July 2013 to 28 February 2016

Foreign Service Officer Branch A2 (Deputy Director) - Africa and Regional Integration Bureau  
24 September 2012 to July 2013

Foreign Service Officer Branch A2 (Minister-Counsellor)  
Political/Economic, Trade and Tourism, Ghana Embassy, Madrid  
19 April 2011 to 16 September 2012

Foreign Service Officer Branch A2 (Minister-Counsellor)  
Head of Chancery, Ghana High Commission, London  
20 September 2009 to 18 April 2011

Foreign Service Officer Branch A2  
Deputy Director - Bilateral Relations, Trade and Investments Bureau  
26 November 2007 to 19 September 2008

Foreign Service Officer Branch A2  
Deputy Director - Consular and Migration Bureau  
September 2007 to 25 November 2007

Foreign Service Officer Branch A3 (Assistant Director)  
Assistant Director I - Economic, Trade and Investments Bureau  
5 October 2004 to 30 August 2007

Foreign Service Officer Branch A4 (Assistant Director)  
Assistant Director II - Middle East and Asia Bureau  
July 1999 to 14 September 2000

Foreign Service Officer Branch AS (Assistant Director)  
Assistant Director II - Africa and AU Bureau  
19 January 1998 to 4 September 1998

Foreign Service Officer Branch AS (Assistant Director)  
Assistant Director II - Policy Planning and Research Bureau  
January 1997 to 16 January 1998

### **Postings abroad**

Ghana High Commission, Pretoria - South Africa, 29 February 2016 to 17 March 2017  
Acting Head of Mission - Minister Plenipotentiary - Political and Economic

Ghana Embassy, Madrid - Spain, 19 April 2011 to 5 September 2012  
Minister-Counsellor - Political, Economic, Trade and Tourism

Ghana High Commission, London - United Kingdom, 19 September 2008 to 18 April 2011  
Minister-Counsellor and Head of Chancery

Ghana Embassy, Havana - Cuba, September 2000 to September 2004  
Counsellor and First Secretary

### **Other work experience prior to joining the Ghana Foreign Service**

EXCELL GRUPPF., ACCRA (ARCHITECTS/CONSULTANTS/REAL ESTATE DEVELOPERS)  
1995 - one year contract

Duties: Responsible for research into Ghana's housing delivery system and also in charge of promotion and sale of a fifty-unit housing project

MINISTRY OF FOREIGN AFFAIRS (PASSPORTS DIVISION), ACCRA  
Graduate National Service Person - 1993 to 1994

Duties: Recommendation of Passport Forms for Approval and Personal Assistant to the Director of Passports

KOTOBABI JSS, ACCRA

Undergraduate National Service Person - 1988 to 1989

Duties: Teaching French and Preparation of Reports on Students General Performance

### **QUALIFICATIONS AND ACHIEVEMENTS**

- Called to the Ghana Bar as Barrister and Solicitor, September 2016
- Awarded Merit in Diplomatic Practice, Foreign Service Programme, Oxford University
- Chaired the Planning Committee and Coordinated the Mo Ibrahim Awards held in Ghana, 2014-2015

- Chairperson of the Administration and Finance Committee of ECOWAS, 2015
- Coordinated Team to build and implement first online visa processing system, London Mission

## **PAPERS PRESENTED**

(as a Youth Delegate)

1. "From Cairo to Beijing, "Bridging the Generation Gap - The Role of the Youth" presented at the Society for International Development (SID) Workshop, Accra, Ghana, December 1995.
2. "Ghana's Plan of Action (Beijing Conference) - Youth Perspective" presented at the NCWD Post Beijing Workshop, Accra, Ghana, November 1995.
3. "Young Women in Developing Countries" - presented at the UN Fourth World Conference on Women, Beijing, China, August to September 1995.

## **REFEREES**

1. Her Ladyship Georgina Theodora Wood  
(Former Chief Justice of Ghana) Member, Council of State  
Office of the Council of State, Accra.
  2. Most Rev. Archbishop Charles Palmer-Buckle  
Metropolitan Archbishop of Cape Coast Cathedral, Cape Coast.
  3. H.E. Ambassador Francis Tsegah  
Senior Research Associate  
Ghana Centre for Democratic Development, Accra.
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