

Please find attached a copy of the note verbale sent to the Commission by the Ministry of Foreign Affairs and Foreign Trade of Jamaica to the European Union and the curriculum vitae of H.E. Mrs Sheila Sealy Monteith.

Jeppe TRANHOLM-MIKKELSEN
Secretary-General

- note verbale
- curriculum vitae

NOTE VERBALE

The Ministry of Foreign Affairs and Foreign Trade of Jamaica presents its compliments to the Commission of the European Communities and has the honour to inform that the Government of Jamaica proposes to appoint Mrs Sheila Sealy Monteith as Head of Mission/Ambassador Extraordinary and Plenipotentiary of Jamaica to the European Communities, in succession to Miss Vilma McNish. Mrs Sealy Monteith is Jamaica's Ambassador designate to the Kingdom of Belgium, with residence in Brussels.

The Ministry has the further honour to request the Agrément of the Commission of the European Communities for the appointment of Mrs Sealy Monteith.

A copy of Mrs Sealy Monteith's Curriculum Vitae is enclosed.

The Government of Jamaica proposes to appoint Mrs Sealy Monteith to represent Jamaica concurrently to the Kingdom of the Netherlands; the Kingdom of Spain; Luxembourg; the Principality of Monaco; the Republic of France; the Republic of Portugal; the African, Caribbean and Pacific States (ACP); the United Nations Educational, Scientific and Cultural Organization (UNESCO); and the Organisation for the Prohibition of Chemical Weapons (OPCW).

The Ministry of Foreign Affairs and Foreign Trade of Jamaica avails itself of this opportunity to renew to the Commission of the European Communities the assurances of its highest consideration.

CURRICULUM VITAE

ACADEMIC/PROFESSIONAL ACCOMPLISHMENTS

- Public Sector Senior Leadership Development Programme, December 2016
- Professional Certificate in Human Resource Management, Carleton University, Ottawa, Canada, June 2014
- Master of Science, International Relations, University of the West Indies, 1989
- Advanced Post-Graduate Diploma (Hons.), International Relations, University of the West Indies, 1985
- Bachelor of Arts General (Hons.), University of the West Indies, 1983

LANGUAGE SKILLS

- Fluency in English and Spanish. Basic working ability in French.

SUMMARY OF PROFESSIONAL EXPERIENCE

Thirty-one years as a career foreign service officer in the Ministry of Foreign Affairs and Foreign Trade of Jamaica, in the theory and practice of diplomacy at bilateral, regional and international levels. Advanced training and extensive experience in the formulation, implementation and management of foreign policy. Special interest in development issues and in understanding international organizations and their role in development. Active involvement in human resource management, policy-making and implementation. Excellent oral and written communication skills.

CAREER HISTORY AND ACCOMPLISHMENTS

- 2016 to present - Permanent Representative of Jamaica to the International Sea-Bed Authority (ISA)
- October 2014 to present - Under-Secretary for Multilateral Affairs Division, Ministry of Foreign Affairs and Foreign Trade, Kingston.

During the period June to October 2016 - Acting Permanent Secretary in the Ministry of Foreign Affairs and Foreign Trade.

- 1999-2005 - Director, International Organizations Department, Ministry of Foreign Affairs and Foreign Trade of Jamaica.

- 1993-1997 - Acting Deputy Permanent Representative of Jamaica to the United Nations and Jamaica's Representative to the Fifth (Administrative and Budgetary) Committee of the General Assembly of the United Nations.

Member of the Panel of Advisors to the President of the 48th General Assembly on An Agenda for Development.

- 1992-1993 - Counsellor, Embassy of Jamaica, Venezuela

- 1990-1992 - Counsellor, Permanent Mission of Jamaica to the United Nations and Representative to the Second (Economic and Financial) Committee of the United Nations General Assembly.

Member of the Panel of Experts on the Caracas Programme of Action on South-South Cooperation of the Group of 77, providing proposals for strengthening cooperation among developing countries, in the economic field.

- 1986-1989 - Foreign Service officer, Economic Affairs Department, Ministry of Foreign Affairs and Foreign Trade

AWARDS AND RECOGNITION

- 1985 - Solomon Lutchman Award for the Theory and Practice of Diplomacy
- 2012 - Conferment with the Order of the Aztec Eagle, the highest award to non-nationals, given by the Government of Mexico
- 2013 - Long Service (25 years) award as a member of the Civil Service of Jamaica
- 2010 - Founder of the Jamaica Scholarship Support Fund, Canada

PERSONAL INTERESTS

Reading, interior decorating, gardening and philanthropy;
Married with two children.
